

AUSTRALIAN EMBASSY & PERMANENT MISSION, VIENNA

**DIRECT AID PROGRAM (DAP)**

**PROJECT FUNDING APPLICATION FORM**

1. **PROJECT SUMMARY**

|  |  |
| --- | --- |
| Applicant organisation |  |
| Contact details | *Name and position of the contact person, address for correspondence, email and phone number* |
| Location of project  | *Specify country, town/province* |
| Amount sought  | **AUD** $\_\_\_\_\_\_\_\_\_\_\_ |
| Timeframe for the project | *Please specify the start and the end dates*  |
| Brief description of project  | *200 words maximum* |
| Referees  | *Please provide contact details for at least two referees including at least one previous funding partner* *If you are a first time DAP applicant, please also provide written reference letters with your application.*  |

1. **DETAILED OUTLINE OF PROJECT PROPOSAL**

|  |  |
| --- | --- |
| Objectives |  |
| Target Groups |  |
| Timeline and explanation project activities  |  |
| Expected outcomes |  |

1. **BUDGET PLAN**

Has your organization received Australian DAP funding previously? If so, please provide details below:

Please provide a comprehensive budget plan and narrative below:

## PROJECT ELIGIBILITY

Does the project: **Yes No**

1. assist poor or other disadvantaged people directly? [ ]  [ ]

2. preclude support, directly or indirectly, to terrorists or terrorist groups? [ ]  [ ]

3. allow for completion within the Embassy’s specified timeframes? [ ]  [ ]

4. avoid recurrent costs? [ ]  [ ]

5. prove technically feasible? [ ]  [ ]

6. minimise the risk of possible mis-use of funds ? [ ]  [ ]

**CHILD PROTECTION**

Will the project involve contact with children? [ ]  [ ]

*If YES, are any or all of the following available?*

Risk Management Strategy that included assessment of risks to children [ ]  [ ]

Code of Conduct  [ ]  [ ]

Child Protection Policy [ ]  [ ]

Evidence that Child-safe recruitment practices include background checks [ ]  [ ]

1. **PROJECT DESCRIPTION Yes No**

A. Does the project have clearly defined developmental objectives? [ ]  [ ]

B. Does the project focus on (only tick relevant boxes):

B.1. poverty alleviation? [ ]  [ ]

B.2. community-level health, education and sanitation? [ ]  [ ]

B.3. enhancing sustainability through restoration and protection of the environment and facilitating sustainable growth? [ ]  [ ]

B.4. basic human rights? [ ]  [ ]

B.5. rural development? [ ]  [ ]

B.6. gender equality? [ ]  [ ]

B.7 conferences or training? [ ]  [ ]

B.8 cultural or sporting activities? [ ]  [ ]

B.9. disaster relief? [ ]  [ ]

B.10. other – please describe: [ ]  [ ]

1. **PROJECT RESOURCES**

Will your organisation be contributing resources to the project? Will there be any other co-funding partners involved? [ ]  [ ]

|  |
| --- |
| *Please explain*  |

If the project involves conferences and training, are the results likely to be put to use

after completion of the project? [ ]  [ ]

|  |
| --- |
| *Please explain*   |

Do you have sufficient funding for recurrent costs (e.g. core organisational administrative costs)? [ ]  [ ]

|  |
| --- |
| *Please explain*   |

Any other information you may wish to provide regarding your application:

*You can provide, for example, related past achievements by your organisation; media coverage on your organisation’s activities, or include further background explanation regarding your project proposal.*